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## OP 0.00.009 – Personal Protective Equipment and Entry Requirements

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# PERSONAL PROTECTIVE EQUIPMENT AND ENTRY REQUIREMENTS

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Management reserves the right to change these procedures without notice in order to ensure the health & safety of any individual or situation.

OP 0.00.009

Name Personal Protective Equipment and Entry Requirements

Date Issued

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### Objective

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To inform all personnel undertaking tasks associated with the Esperance Port Bulk Bag Shipment Risk Management Plan in the lead shed of the personal protective equipment (PPE) requirements to ensure their personal safety.

### Scope

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To detail the required PPE and the specific steps to follow whilst donning and doffing PPE.

### Accountabilities

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Managing Director	Approve and endorse the requirements of this procedure at the corporate level.
General Manager (Site Operations)	Approve & endorse at a Senior Management level (Operational)
Manager - Metallurgy	Ensure sufficient resources & training are adequate for full compliance of this procedure
OSHE Manager	Establish, manage and maintain the induction, training, and monitoring databases. Co-ordinate the auditing process at the prescribed intervals.
Superintendents	Ensure compliance & training requirements are in place & directly monitor this procedure, document & report any required changes to the procedure
Supervisors	Directly supervise all operators/contractors to ensure full compliance of this procedure
Operators	Be familiar & trained & carry out this procedure as per the requirements
Contractors	Be familiar & trained & carry out this procedure as per the requirements

### References

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#### Relevant Legislation

None

#### Relevant Guidelines and Codes

None

#### Associated Procedures

Disposal of Personal Protective Equipment Procedure



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## Attachments

None

## General Requirements

PPE REQUIRED:

Standard Magellan 'dirty area' PPE

- Hard hat
- P3 respirator
- Disposable overalls
- Safety Glasses
- Steel capped safety boots
- Gloves
- Hearing protection (in designated areas)

## MANAGEMENT ACTIONS

PROCEDURE	Compliance (Y/N)
<b>To be audited prior to commencement of the project</b>	
Safety Signs are displayed, directing all personnel in that area, to wear or use the appropriate personal protective clothing or equipment.	
All personal protective clothing and equipment to be supplied conforms with the applicable Australian Standard.	
Each P3 respirator is either a Powered Proflo unit or M98	
<b>Donning PPE prior to entry</b>	
All personnel use the designated change rooms.	
Disposable overalls are placed over work wear.	
Each respirator (either Proflo unit or M98) is checked to ascertain if it has been cleaned and is free from residual contamination. Re-cleaned if necessary.	
The battery pack (must with PROFLO) is checked to ensure that it has been charged. The battery pack (if needed) is switched on and place on the respirator.	
The filters (P3 particle rating and pre-filters) are checked to ensure that they have been installed correctly on the unit.	
Gloves are donned prior to entering the dirty area.	
<b>Doffing PPE</b>	
All personnel, prior to exiting the lead shed perform brief self-examination to ensure that no large clumps of residual lead dust are adhering to protective clothing. Either	

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	brush off or vacuum while still in dirty area.	
	When exiting the lead shed, boots are thoroughly cleaned at the boot wash station to ensure that any lead adhering to them is removed as to not contaminate other areas	
	Proceed to designated change room	
	The battery pack is switched off when the respirator is removed.	
	As the disposable overalls are removed, ensure that they are turned inside out to minimise the chance of any dust being lost. Dispose of overalls in approved disposal bin for contaminated PPE.	
	Remove gloves and place in disposal bin for contaminated PPE.	
	Hands are thoroughly washed to ensure that any residual lead is removed.	
	The respirator is taken to the designated cleaning area, and the unit is cleaned thoroughly with isowipes/delead wipes. The unit is placed in a designated storage area, and the battery pack is placed on charge.	
	The PPE is properly maintained and replaced if it becomes defective.	
	Any additional clothing is removed and placed in a marked laundry bin. It is advised that clothing be removed slowly, in case any lead dust has got through the disposable overalls. The disposal of PPE will be undertaken in accordance with the <b>Disposal of Personal Protective Equipment Procedure</b> .	
	All personnel shower in the facilities provided.	

### Audit Notes / Recommendations

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