

PORT CONSULTATIVE COMMITTEE

WHAT IS THE PORT CONSULTATIVE COMMITTEE [PCC]?

The Port Consultative Committee (PCC) is established to provide a consultation mechanism between the Esperance Port Authority and the Esperance Community.

The PCC:

- Acts as conduit between Esperance Port Authority and the broader Esperance community
- Facilitates communication flow of issues, results of environmental monitoring and proposals for new products intended for handling through the Port of Esperance.
- Provides advice to the Esperance Port Authority on issues of concern to the community and stakeholders.
- Provides a forum where government agencies and potential port users can inform the Esperance community of issues relevant to the Esperance Port Authority and the community.
- Works to inform the community on public health and safety and to monitor the environmental impact on the community.

PCC GOVERNANCE PROTOCOLS

Purpose

The Port Consultative Committee (PCC) is established to facilitate an open and transparent mode of operation by the Esperance Port Authority. .

The Port Consultative Committee replaces the Port Development Consultative Committee.

In establishing the PCC the following points are recognised:

- The Esperance Port Authority is in close proximity to the residents of the Esperance Community.
- The operations and materials handled by the Esperance Port Authority have the potential to and have impacted on the public health of the Esperance Community and the environment.
- The Esperance Port Authority seeks an open and transparent relationship with the Esperance Community on issues which have the potential to impact on their health and the environment
- The significant benefits that the Esperance Port Authority brings to the community.

Terms of Reference

The PCC is established for the following purposes:

1. To provide a forum for information sharing between the Esperance Port Authority with the Esperance Community.
2. To provide a conduit of consultation between the Esperance Community and the Esperance Port Authority.

Membership

The membership of the PCC will include the following persons:

- Chairperson.- The PCC will be Chaired by a Chairperson elected by the committee on an annual basis and will not be chaired by a member of the Port Authority Board.
- The CEO [or senior delegate] of the Board of the Esperance Port Authority.
- The officer responsible for the management of environmental and health issues within the Esperance Port Authority.
- The CEO [or senior delegate] of the Shire of Esperance,
- A Councillor of the Shire of Esperance
- The Environmental Officer of the Department of Environment and Conservation.
- Representatives of the Esperance Port Authority and one representative from the following community groups (or their deputy) who are nominated by their relevant group.
 1. Locals for Esperance Development [LED]
 2. Local Environmental Action Forum [LEAF]
 3. Western Australian Farmers Federation
 4. Esperance Chamber of Commerce and Industry
 5. Esperance Regional Tourism Authority
 6. Foreshore Action Group
 7. Esperance Rate Payers Association
 8. Up to two other community members the committee may wish to invite to the committee
- Secretariat to be provided by the Esperance Port Authority

The PCC may invite other persons to attend meetings as considered appropriate for matters under discussion, eg project proponents, consultants and government agencies.

Frequency of Meetings of the PCC

To be convened at least quarterly. More frequent meetings will be convened at the discretion of the Chair.

It is desirable to have at least two meeting per annum with the full Port Board.

Working Principles and Protocols

- Members of the PCC will work together to promote an environment that fosters mutual respect and understanding with open discussion.
- Members of the media shall not attend meetings of the PCC.
- The PCC will respect confidentiality of issues if requested by the Chair.
- Reports of the PCC meetings will be included in the agenda papers of the Esperance Port Authority Board meetings.
- The PCC will be consulted on any new or proposed material intended to be import or exported through the Port of Esperance.
- The PCC will discuss methods of dissemination of information from the Esperance Port Authority to the community and provide advice accordingly. This will include the dissemination of information on environmental audits and monitoring data. The methods of dissemination of information will include public meetings, the media, and publication on the EsPA Website etc.
- The PCC will provide advice to the Esperance Port Authority on any proposal which is the subject of a community consultation process.
- Delegates to the PCC will take an active role in assisting the EsPA in community consultation and dissemination of information to their member organisations.
- Delegates shall be nominated by member organisations and a deputy shall also be nominated.
- Members and profiles of delegates to the PCC will be publicised by the EsPA when elected each year
- Discussion items from the PCC will be included in the EsPA's regular media placements.
- Statements to the media from the PCC will be made through the Chairperson only.